

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DRF18-01235**

Date of Adoption **JANUARY 23, 2018**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **COX** SECONDED BY **BURGESS**

AUTHORIZE A BID FOR MUNICIPAL PAYROLL SERVICES

WHEREAS, RFP for Municipal Payroll services was publicly advertised in the New Jersey Star Ledger on November 24, 2017 with a deadline for bids to be submitted on December 14, 2017; and

WHEREAS, three RFPs were received and publicly opened; and

WHEREAS, said RFPs were referred to the Chief Financial Officer (CFO) and Payroll Supervisor; and

WHEREAS, the RFP satisfied the RFP requirement; and

WHEREAS, the Chief Financial officer has recommended award should be made to the following firm: Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Municipal Payroll services be awarded to Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452 an amount not to exceed \$100,000.0 starting on January 01, 2018 until December 31, 2018; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT FURTHER RESOLVED, that the required certification of availability of funds C8-00258 in the amount of \$8333.33 from account number 8-01-20-130-130-256 has been obtained from the Chief Financial Officer for this service and the remaining balance of \$91,666.67 will be certified on the adoption of the Calendar year 2018 budget.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN		X		
COX	X				JONES, 2ND VICEPRESIDENT		X		
FREDERIC	X				LYONS, PRESIDENT		X		
DR. HUDLEY	X								

PRESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **JANUARY 23, 2018**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]* DATE **JAN 23 2018**

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☒ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ SEC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Certification of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

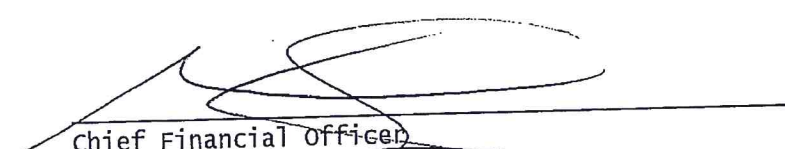
Resolution Date: 01/16/18
Resolution Number: DF18-16-01

Vendor: BALPOINT BALANCE POINT
65 HARRISTOWN ROAD
3RD FLOOR
GLEN ROCK, NJ 07452

Contract: C8-00258 Contract for 2018

Account Number	Amount	Department Description
8-01-20-130-130-256	8,333.33	FINANCE DEPARTMENT
Total	8,333.33	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.


Chief Financial Officer